



Board Meeting Minutes

February 10, 2025 – 5:00PM

The Board of Trustees of NYC Autism Charter Schools (NYCACs) met on Monday, February 10, 2025 at 5:00PM at Fox Rothschild LLP 101 Park Avenue (between 40th and 41st Streets), 17th floor

Attending Trustees:

Elaine Florio
Ashley Garrett
Ben Hartman
Hannah Hoch
Susanna Kvam Norris
Ilene Lainer

Naeema Livingston
Christine Sandler
Carol Santiago-DeJesus
Mark Saretsky
Alysia Steinmann
Jason Stock

Absent Trustees:

Mitch Baum
Paul O'Neill

Attendees at the Invitation of the Board:

Julie Fisher
Tiffney Jones
Stephanie Lancet

I. Opening Items

- **Action:** The NYCACS general meeting was called to order by Ms. Santiago at 5:04 PM.

II. Board Business

- **Minutes from Board Meeting 1-13-2025**
 - **Action:** At 5:04 PM, Mr. Saretsky made a motion to approve the minutes from the Board meeting held on 01/13/2025. Mr. Hartman seconded the motion, at which point the Board voted and unanimously approved the minutes.

III. Finance Committee

- **YTD Q2 December 2024 Financials**
 - At 5:04 PM, Ms. Jones reviewed the school's year-to-date financials, including an overview of the current cash flow status, school-level financial snapshots for East Harlem and Bronx individually and combined, and the budget versus actuals as of December 2024. Ms. Jones also noted that we received confirmation that the 2020 and 2021 ERC have been filed by Trinet.

IV. Governance Committee

- **Nominations for Board President**

- At 5:09 PM, Ms. Santiago reviewed nominations made for the Board President position, which included Mr. O'Neill. Ms. Santiago also made a final invitation for additional nominations.

- **Action:** At 5:12 PM, Ms. Santiago made a motion to approve Mr. O'Neill joining Ms. Santiago as Co-Chair through the end of May and then taking on the role of Board Chair on June 1. Ms. Lainer seconded the motion, and the Board unanimously voted to approve the nomination.

Ms. Lainer offered to take on the Governance chair role being vacated as Mr. O'Neill assumes the Board President position.

V. School Updates

- **Mid-Year Report**

- At 5:12 PM, Ms. Fisher provided reviewed the mid-year report, which includes snapshots on accountability measures to be submitted to SUNY at end of year. She noted that progress is in line with or better than measures at this same point last year, and that we are on track for meeting all annual objectives.

- **Fitness Fundraiser Results**

- At 5:19 PM, Ms. Fisher acknowledged Ms. Kvam Norris for her tremendous work on the recent fitness fundraiser. Ms. Kvam Norris acknowledged the support of the board and associate board.

- **Executive Orders and Future Concerns**

- At 5:20 PM, Ms. Fisher reviewed current concerns for the education sector regarding recent Executive Orders, including ICE access to buildings and potential funding cuts.

VI. Reimagining Leadership Task Force

- At 5:32 PM, Ms. Fisher, Ms. Sandler, and Ms. Lainer provided updates on planning for the Director of Operations position and the current needs of the school.

VII. Executive Session

- At 5:42PM, Ms. Hoch made a motion to move into an Executive Session to review and discuss personnel issues. Ms. Garrett seconded the motion, at which point the board voted and the motion was unanimously approved.
- At 6:36PM, Mr. Hartman made a motion to move out of the Executive Session. Ms. Sandler seconded the motion, at which point the board voted and the motion was unanimously approved.

VIII. Closing Items

- **Action:** At 6:36PM, Ms. Sandler made a motion to adjourn the meeting. Mr. Saretsky seconded the motion, at which point the board unanimously voted to adjourn the meeting.