

Board Meeting Minutes

December 16, 2024 – 5:00PM

The Board of Trustees of NYC Autism Charter Schools (NYCACs) met on Monday, December 16, 2024 at 5:00PM at Ernst and Young 395 Ninth Avenue (at 33rd Street), 21st floor

Attending Trustees:

Mitch Baum
Ashley Garrett
Ben Hartman
Hannah Hoch
Ilene Lainer
Naeema Livingston
Susanna Kvam Norris
Paul O'Neill
Christine Sandler
Carol Santiago-DeJesus
Mark Saretsky
Alysia Steinmann

Absent Trustees:

Elaine Florio
Jason Stock

Attendees at the Invitation of the Board:

Julie Fisher
Tiffney Jones

I. Opening Items

- **Action:** The NYCACS general meeting was called to order by Ms. Garrett at 5:01 PM.

II. Board Business

- **Minutes from Board Meeting 11-18-2024**
 - **Action:** At 5:02 PM, Mr. Hartman made a motion to approve the minutes from the Board meeting held on 11-18-2024. Mr. Saretsky seconded the motion, at which point the Board voted and approved the minutes.

III. Finance Committee

- **YTD Q1 October 2024 Financials**
 - At 5:03 PM, Ms. Jones reviewed the school's year-to-date financials, including an overview of the current cash flow status, school-level financial snapshots for East Harlem and Bronx individually and combined, and the budget versus actuals as of October 2024.

IV. School Facilities

- **Painting in East Harlem**

- At 5:08 PM, Ms. Fisher discussed the need for painting in East Harlem and reviewed the three bids secured with follow up conversation about pros and cons of each.
 - **Action:** At 5:13 PM, Ms. Lainer made a motion to approve up to \$32,000 to be allocated toward this painting project. Ms. Garrett seconded at which point the Board voted and the motion was unanimously approved.

V. Governance

- **Parent Board Member**

- At 5:14 PM, Ms. Fisher discussed a potential parent Board member she recently identified.
 - **Action:** At 5:16 PM, Mr. O'Neill made a motion to delegate to the Executive Director the authority to find an appropriate Parent Board member and to provide reasonable supports that would allow that parent to participate using discretionary funding if needed. Ms. Lainer seconded at which point the Board voted and the motion was unanimously approved.

VI. Fundraising

- At 5:20 PM, Ms. Kvam Norris discussed the upcoming fitness fundraiser scheduled for Saturday, February 1st at 8:45AM. She encouraged Trustees to participate and spread the word.

VI. Executive Session

- At 5:20 PM, Ms. Garrett made a motion to move into an Executive Session to review and discuss planning related to administrative changes and future promotions/appointments. Ms. Sandler seconded the motion, at which point the board voted and the motion was unanimously approved.
- At 6:19 PM, Ms. Lainer made a motion to move out of the Executive Session. Ms. Garrett seconded the motion, at which point the board voted and the motion was unanimously approved.

VII. Closing Items

- **Action:** At 6:20 PM, Ms. Hoch made a motion to adjourn the meeting. Ms. Kvam Norris seconded the motion, at which point the board unanimously voted to adjourn the meeting.