

Board Meeting and Retreat Minutes

August 27, 2024 – 12:00PM

The Board of Trustees of NYC Autism Charter Schools (NYCACs) met on Tuesday, August 27, 2024, at 12:00PM at the home of Ms. Ashley Garrett

Attending Trustees:

Ashley Garrett
Ben Hartman
Elaine Florio
Ilene Lainer
Mitch Baum
Paul O'Neill

Absent Trustees:

Alysia Steinmann
Carol Santiago-DeJesus
Christine Sandler
Hannah Hoch
Mark Saretsky
Naeema Livingston

Attendees at the Invitation of the Board:

Jason Stock, Trustee Pending Approval
Julie Fisher, Executive Director
Tiffney Jones, Director of Finance
Rebecca Bachan, Head of School East Harlem
Sarah Muskat, Assistant Head of School East Harlem
Katie McAvoy, Head of School Bronx
Jennifer Jaye, Interim Clinical Development Supervisor
Ashley Johnson, Administrative Director
Christine Poli, Director of Development

1. Call to order

- **Action:** The NYCACS general meeting was called to order at 12:04PM

2. Welcome

- At 12:04, Ms. Garrett welcomed attendees

- At 12:07, Ms. Fisher recapped some of the past year and discussed some of the focus areas for the coming school year

3. Board Business

- **Minutes from the 07-22-2024 Board Meeting**
 - At 12:30PM, the minutes from the Monday, July 22, 2024 Board meeting were reviewed.
 - **Action:** At 12:31PM, Mr. Hartman made a motion to approve the minutes. Ms. Garrett seconded the motion and the Board voted, unanimously approving the minutes.

4. School and Other Updates

- **2024-2025 District Wide School Safety Plan**
 - At 12:31PM, Ms. Fisher reviewed the 2024-2025 District Wide School Safety Plan required by the NY State Education Department
 - **Action:** At 12:35, Ms. Lainer made a motion to approve the District Wide School Safety Plan for the 2024-2025 school year. Ms. Garrett seconded the motion and the Board voted, unanimously approving the plan.
- **Cleaning Services**
 - At 12:36PM, Ms. Fisher provided an update on bids received for an alternate cleaning company for the schools. One was selected and an agreement will be signed so that they can begin in September.
- **20th Anniversary Planning**
 - At 12:37PM, Ms. Fisher provided a high level overview of planning for the school's 20th anniversary celebration.
- **Development Update**
 - Ms. Poli provided an update on grant applications submitted and dollars raised across the year and requested assistance from Trustees with any connections to the most recent foundations applied to.
 - Ms. Poli also discussed plans to register NYCACS with the New York Road Runners Club for the 2025 NYC Marathon.

5. Closing Items

- **Action:** At 12:45PM, Mr. Baum made a motion to adjourn the meeting. Mr. Hartman seconded the motion at which point the Board unanimously voted to adjourn the meeting.