

Board Meeting Minutes

July 22, 2024 – 5:00PM

The Board of Trustees of NYC Autism Charter Schools (NYCACS) met on Monday, July 22, 2024, at NYCACS East Harlem: 433 East 100th St., 2nd floor New York, NY 10029

Attending Trustees:

Ashley Garrett
Ben Hartman
Christine Sandler
Elaine Florio
Hannah Hoch
Mark Saretsky
Paul O’Neill

Absent Trustees:

Alysia Steinmann
Carol Santiago-DeJesus
Ilene Lainer
Mitch Baum
Naeema Livingston

Attendees at the Invitation of the Board:

Julie Fisher, Executive Director
Tiffney Jones, Director of Finance

1. Call to order

- **Action:** The NYCACS general meeting was called to order at 5:04PM

2. School Updates

- Year in Review
 - At 5:05PM, Ms. Fisher introduced the leadership team from both East Harlem and Bronx schools. They provided a reflection on the 2023-2024 school year including student accomplishments, transitions to less restrictive environments, parent and staff feedback, Outreach efforts to other schools and professionals, and ongoing challenges (e.g., retention, mid-year departures).

3. Board Business

- **Minutes from the 06-10-2024 Board Meeting**
 - At 6:10PM, the minutes from the Monday, June 10, 2024 Board meeting were reviewed. Mr. Hartman identified a typo that was corrected.
 - **Action:** At 6:11PM, Ms. Garrett made a motion to approve the minutes. Mr. Hartman seconded the motion and the Board voted, unanimously approving the minutes.

4. Governance Committee

- **Board Skills Assessment**
 - At 6:12PM, Ms. Fisher reminded everyone to complete the Board Skills Assessment document circulated after the last meeting. Some raised issues with access. Ms. Fisher will problem solve with the schools Operations and IT Manager and reach out to those with issues with assistance. Once complete, this document will be reviewed and reported on by the Governance Committee.
- **2024-2025 Board Calendar**
 - At 6:14PM, Ms. Fisher referenced the attached Board calendar with dates and locations for the 2024-2025 school year. Calendar invites with zoom details will be forthcoming.
- **Potential New Trustee**
 - At 6:16, Mr. O'Neill discussed potential new Trustee, Jason Stock, who met with Ms. Fisher and Mr. O'Neill several months ago. While Mr. Stock was not present at this meeting, his resume was circulated for review and discussed.
 - **Action:** Mr. O'Neill made a motion to offer a seat on the Board to Mr. Stock. Ms. Sandler seconded the motion and the Board voted, unanimously approving Mr. Stock's seat on the Board. Mr. O'Neill and Ms. Fisher will circle back to him and invite him to attend the upcoming Board Retreat.

5. Other Updates

- **August Retreat**
 - At 6:17PM, Ms. Fisher and Ms. Garrett reminded Trustees about this year's summer Board retreat. It will be held at Ms. Garrett's home on Tuesday, August 27th at 11:30PM. The invitation will be resent in the coming week for those who did not already RSVP.

7. Closing Items

- **Action:** At 6:18PM, Mr. Hartman made a motion to adjourn the meeting. Mr. Saretsky seconded the motion at which point the Board unanimously voted to adjourn the meeting.