



## **Board Meeting Minutes**

**February 7<sup>th</sup>, 2022 – 5:00PM**

The Board of Trustees of NYC Autism Charter Schools (NYCACs) met on Monday, February 7<sup>th</sup>, 2022  
Via Video Conference

### **Attending Trustees:**

Alysia Steinmann  
Alvin Shih  
Ben Hartman  
Carol Santiago  
Christine Sandler  
Elaine Florio  
Hannah Hoch  
Ilene Lainer  
Mark Saretsky  
Paul O’Neill

### **Absent Trustees:**

Ashley Garrett  
Mitchel Baum  
Naeema Livingston

### **Attendees at the Invitation of the Board:**

Julie Fisher, Executive Director  
Tiffney Jones, Director of Finance  
Christine Poli, Director of Development

#### **1. Call to order**

**Action:** Mr. O’Neill called the NYCACS general meeting to order at 5:05pm.

#### **2. Board Business**

##### **a. Minutes from Board Meeting 01-10-2022**

- At 5:06pm the minutes from the January 10<sup>th</sup>, 2022 Board meeting were reviewed. **Action:** Ms. Sandler motioned to approve the January 10<sup>th</sup>, 2022 minutes. Ms. Lainer seconded the motion (Mr. Hartman abstained as he was not in attendance at the January meeting), in which the Board voted, and the minutes were approved by majority vote.

#### **3. Fundraising Update**

##### **a. Director of Development – High Level Plan**

- At 5:09pm Ms. Poli presented to the Board fundraising plans for the 2022 school year.

##### **b. Individual Donations**

- At 5:32 pm Ms. Fisher updated the Board on an individual donor that has

supported the school for the past few years.

#### 4. Finance Update

##### a. Review of YTD December 2021 Financials

- At 5:35pm Ms. Jones provided an update on the year to date financials. Both schools are doing better than budgeted due to various factors including grants, donations and savings on personnel expenses.

##### b. FY22 Auditors – MMB

- At 5:47pm Ms. Jones provided an overview of the new auditing company recommended by the finance committee. **Action:** Mr. Saretsky motioned to approve MMB as NYCACS' auditors for this fiscal year. Mr. Hartman seconded the motion in which the Board voted and it was unanimously approved.

#### 5. School Update

##### a. COVID Rates and Dashboard

- At 5:50pm Ms. Fisher informed the Board on Covid-19 rates and shared the new website dashboard that provides information (updated weekly) to parents and the community about COVID rates, test kit distribution, and more.

##### b. Updated Staff COVID-19 Vaccination Policy

- At 5:52pm Ms. Fisher presented the official updated policy, drafted by NYCACS's counsel, on staff vaccinations which was previously voted on by the Board.

##### c. Diversity Policy

- At 5:55pm Ms. Fisher reviewed the schools Diversity Policy. Ms. Lainer had suggestions for language updates. **Action:** Ms. Lainer motioned to approve the proposed Diversity policy subject to some minor modifications that will strengthen the policy regarding accommodations for people with disabilities.

#### 6. Executive Session

##### a. Sensitive Personnel Issue

- **Action:** At 5:58pm Ms. Sandler motioned to move the meeting into Executive Session to discuss a sensitive personnel issue. Mr. Hartman seconded the motion in which the Board voted and moving the meeting to Executive Session was unanimously approved.
- **Action:** At 6:08pm, Mr. Shih motioned to move the meeting out of Executive session. Ms. Lainer seconded the motion in which the Board voted and moving the meeting out of Executive Session was unanimously approved.

#### 7. Closing Items

##### a. Adjourn Meeting

- At 6:10pm, Mr. Hartman motioned to adjourn the February 7<sup>th</sup>, 2022 Board meeting. Ms. Sandler seconded the motion in which the Board voted and adjourning the meeting was unanimously approved.