

Board Meeting Minutes

January 10th – 5:00PM (delayed to 5:30PM)

The Board of Trustees of NYC Autism Charter Schools (NYCACs) met on Monday, January 10th, 2022
Via Video Conference

Attending Trustees:

Alysia Steinmann
Alvin Shih
Ashley Garrett
Carol Santiago
Christine Sandler
Elaine Florio
Hannah Hoch
Ilene Lainer
Mark Saretsky
Paul O'Neill

Absent Trustees:

Ben Hartman
Mitchel Baum
Naeema Livingston

Attendees at the Invitation of the Board:

Julie Fisher, Executive Director
Tiffney Jones, Director of Finance
Christina Secharan, Operations Manager
Christine Poli, Director of Development

1. Call to order

Action: Ms. Santiago called the NYCACS general meeting to order at 5:32pm.

2. Organization Updates

a. Summary of New COVID Protocols

- At 5:33pm Ms. Fisher provided an overview of the School's updated COVID protocols, revised according to the new NYC Department of Health and Department of Education guidelines.

b. Return from Break and COVID Data

- At 5:42 pm Ms. Fisher updated the Board as to number of COVID cases across staff and students since the return from December break. She also initiated a discussion about a vaccine booster mandate for staff. **Action:** Mr. O'Neill motioned to adopt a COVID-19 booster mandate for all staff, pending approval by counsel. Ms. Garrett seconded the motion in which the Board voted and it was approved by majority vote.

c. COVID-Day Utilization

- At 5:55pm, Ms. Fisher presented statistics on utilization of staff COVID days.

d. Staffing Retention and Recruitment

- At 6:02pm Ms. Fisher provided an update on staff retention and recruitment efforts.

e. Changes to Ops Team and Roll Out

- At 6:03pm Ms. Fisher announced the title changes of two employees, including updated responsibilities.

3. Board Business

a. Minutes from Board Meeting 12-13-2021

- At 6:05pm the minutes from the December 13th, 2021 Board meeting were reviewed. **Action:** Ms. Florio motioned to approve the December 13th, 2021 minutes. Ms. Garrett seconded the motion (Ms. Santiago, Ms. Steinmann, and Ms. Sandler abstained as they were not in attendance at the December meeting), in which the Board voted and the minutes were approved by majority vote.

4. Executive Session

a. Sensitive Personnel Issue

- **Action:** At 6:06pm Ms. Hoch motioned to move the meeting into Executive Session to discuss a sensitive personnel issue. Ms. Garrett seconded the motion in which the Board voted and moving the meeting to Executive Session was unanimously approved.
- **Action:** At 6:38pm, Ms. Hoch motioned to move the meeting out of Executive session. Mr. Shih seconded the motion in which the Board voted and moving the meeting out of Executive Session was unanimously approved.

5. Closing Items

a. Adjourn Meeting

- At 6:39pm, Ms. Garrett motioned to adjourn the January 10th, 2022 Board meeting. Ms. Sandler seconded the motion in which the Board voted and adjourning the meeting was unanimously approved.