

NYCAUTISM

CHARTER SCHOOLS

Board Meeting Minutes

December 16th, 2019 – 5:00PM

The Board of Trustees of NYC Autism Charter Schools (NYCACS) met on Monday, December 16th, 2019 at NYC Autism Charter School East Harlem 433 E. 100th Street, New York, NY 10029

Attending Trustees:

Alysia Steinmann
Ashley Garrett
Alvin Shih (Video Conferenced)
Ben Hartman (Video Conferenced)
Hannah Hoch (Video Conferenced)
Ilene Lainer (Video Conferenced)
Mitchel Baum (Video Conferenced)
Naeema Livingston (Tele Conferenced)
Paul O'Neill

Absent Trustees:

Alberto Garcia
Carol Santiago
Christine Sandler
Elaine Florio

Attendees at the Invitation of the Board:

Julie Fisher, Executive Director
Tiffney Jones, Director of Finance
Christina Secharan, Operations Manager

1. Call to order

Action: Ms. Garrett called the NYCACS general meeting to order at 5:03pm.

2. Board Business

a. Minutes from Board Meeting 11-18-19

- At 5:04pm the minutes of the November 18th, 2019 Board meeting were reviewed. **Action:** Mr. Hartman motioned to approve the November 18th, 2019 minutes. Mr. Baum seconded the motion in which the Board voted, and the minutes were unanimously approved.

3. Committee and Subcommittee Update

a. Finance Committee

• FY 2020 YTD (October) Financials

- i. At 5:05pm Ms. Jones provided a financial snapshot for the month of October. Operating funds and the overall budget have a variance from the

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budget, which is due to some fundraising, title grants and personnel savings. As a result, NYCACS is slightly ahead of plan. These savings are time related and are not expected to sustain through year-end.

b. Development Committee

- **Giving Tuesday Final Tally**

- i. At 5:07 Ms. Jones provided the final Giving Tuesday effort tally - \$37,000 - to the Board.

- **Additional Giving**

- i. At 5:08pm Ms. Fisher announced another private donation received through a staff member and Trustee connection.

c. Governance Committee

- **Trustee Candidate**

- i. At 5:09pm Ms. Fisher informed the Board that she has a potential candidate for the Board who has a finance background and could serve on the Finance committee. Ms. Fisher will share the candidate's bio at the next Board meeting.

- **Board Retreat**

- i. At 5:11pm Ms. Fisher provided an update on the Board Retreat date, which has been moved to February 10th.

4. School Updates

a. Per Pupil Funding Efforts

- At 5:15pm Ms. Fisher informed the Board that efforts continue with positive signs but have still not lead to anything definitive from the NYC DOE. Ms. Fisher is working on securing proposals from several media consultants who could lead a potential media campaign if the Board decides to move in that direction.

5. Other Items

a. High Need Student Program Modifications

- At 5:23pm Ms. Fisher provided an update on new programming strategies being implemented for two students at the East Harlem school.

b. Bronx Student Graduation

- At 5:29pm Ms. Fisher announced that a Bronx student will be graduating at the of the end of the year. He will be enrolling in a less restrictive classroom outside of NYC.

6. Executive Session

Action: At 5:31pm Ms. Hoch motioned to move the meeting into Executive Session to discuss a staffing concern and change in an employee's position. Mr. Baum seconded the motion in which the Board voted, and the meeting entered Executive Session.

Action: Ms. Lainer motioned to move the meeting out of Executive Session. Ms. Steinmann seconded the motion in which the Board voted, and the meeting was

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moved out of Executive Session.

7. Closing Items

a. Adjourn Meeting

- **Action:** Mr. Hartman motioned to adjourn the NYCACS Board meeting. Ms. Hoch seconded the motion in which the Board voted, and the meeting was adjourned.