

# NYCAUTISM

## CHARTER SCHOOLS

### Board Meeting Minutes

November 18<sup>th</sup>, 2019 – 5:00PM

The Board of Trustees of NYC Autism Charter Schools (NYCACs) met on Monday, November 18<sup>th</sup>, 2019 at NYC Autism Charter School East Harlem 433 E. 100<sup>th</sup> Street, New York, NY 10029

#### Attending Trustees:

Alysia Steinmann  
Ashley Garrett  
Alvin Shih  
Ben Hartman (Video Conferenced)  
Carol Santiago  
Christine Sandler (Video Conferenced)  
Elaine Florio  
Hannah Hoch  
Ilene Lainer  
Mitchel Baum (Video Conferenced)  
Naeema Livingston  
Paul O’Neill (Video Conferenced)

#### Absent Trustees:

Alberto Garcia

#### Attendees at the Invitation of the Board:

Julie Fisher, Executive Director  
Tiffany Jones, Director of Finance  
Christina Secharan, Operations Manager  
Jessica Seeman, Head of School East Harlem  
Jennifer Connelly, Exiting Head of School Bronx  
Jennifer Jaye, Entering Head of School Bronx (Video Conferenced)

#### **1. Call to order**

**Action:** Ms. Santiago called the NYCACS general meeting to order at 5:08pm.

#### **2. Board Business**

##### **a. Minutes from Board Meeting 10-28-19**

- At 5:10pm the minutes of the October 28<sup>th</sup>, 2019 Board meeting were reviewed. The Board discussed and generated additional language for the immunization regulations section of the minutes. **Action:** Ms. Garrett motioned to approve the October 28<sup>th</sup>, 2019 minutes with the

# NYCAUTISM

## CHARTER SCHOOLS

agreed upon adjustments. Mr. Baum and Ms. Sandler abstained from voting on the minutes as they were not in attendance at the October Board meeting. Mr. Shih seconded the motion in which the Board voted, and it was approved with a majority vote.

### 3. Committee and Subcommittee Update

#### a. Finance Committee

- **FY 2020 YTD (September)**

- i. At 5:11pm Ms. Jones provided a financial snapshot for the first quarter of the year. Both schools are currently on budget.

#### b. Development Committee

- **Giving Tuesday Effort**

- i. At 5:19pm Ms. Fisher informed the Board that the Giving Tuesday social media campaign has already begun and encouraged all to tap into their networks for giving.

- **Board/Junior Board Mixer**

- i. At 5:24pm Ms. Garrett reminded the Board about the upcoming Board, Junior Board, and senior leadership/administrative staff mixer.

### 4. School Updates

#### a. Per Pupil Funding Efforts

- At 5:27pm Ms. Fisher provided an update on the ongoing efforts to increase per pupil funding. There continues to be no definitive response from the NYC DOE.

### 5. Program Reports

#### a. Bronx

- At 5:34pm Ms. Connelly (exiting Head of School) provided an update on the 2019-2020 school year for the Bronx school. The Bronx school has 12 new students and 13 new staff members. Entering Head of School, Jennifer Jaye, has joined the team with Ms. Connelly providing training and support until the official hand-off at the end of December.

#### b. East Harlem

- At 5:49pm Ms. Seeman provided an update on the 2019-2020 school year for the East Harlem school. The East Harlem school has 4 new students and 11 new staff members with some restructuring around supervision that is still being assessed.

#### c. Outreach

- At 6:22pm Ms. Cray provided an update on the new work internship and community based instruction sites, as well as the outreach

# NYCAUTISM

## CHARTER SCHOOLS

workshops and trainings that have been provided to date.

### **6. Closing Items**

#### **a. Adjourn Meeting**

- **Action:** Ms. Lainer motioned to adjourn the NYCACS Board meeting. Ms. Garrett seconded the motion in which the Board voted, and the meeting was adjourned at 6:47pm.