

# NYCAUTISM

## CHARTER SCHOOLS

### Board Meeting Minutes

### May 13<sup>th</sup> 2019 - 5:00PM

The Board of Trustees of NYC Autism Charter Schools (NYCACs) met on Monday, May 13<sup>th</sup>, 2019 at NYC Autism Charter School East Harlem 433 E. 100<sup>th</sup> Street, New York, NY 10029

#### Attending Trustees:

Alvin Shih (Video Conferenced)  
Alysia Steinmann (Video Conferenced)  
Ashley Garrett  
Christine Sandler (Video Conferenced)  
Carol Santiago (Video Conferenced)  
Elaine Florio  
Hannah Hoch (Video Conferenced)  
Hugh O'Rourke  
Ilene Lainer (Video Conferenced)

#### Absent Trustees:

Alberto Garcia  
Ben Hartman  
Naeema Livingston  
Mitchel Baum  
Rick Larios

#### Attendees at the Invitation of the Board:

Julie Fisher, Executive Director  
Mark Saretsky, Chief Financial Officer  
Tiffany Jones, Director of Finance  
Moirra Cray, Director of Transition and Community Outreach  
Head of School East Harlem, Jessica Seeman  
Head of School Bronx, Jennifer Connelly  
Christina Secharan, Operations Manager

#### **1. Call to order**

**Action:** Ms. Santiago called the NYCACS general meeting to order at 5:03pm.

#### **2. Board Business**

##### **a. Minutes from Board Meeting 04-15-19**

- At 5:04pm the minutes of April 15<sup>th</sup>, 2019 Board meeting were reviewed. **Action:** Ms. Florio motioned to approve the April 15<sup>th</sup>, 2019 meeting minutes. Ms. Garrett seconded the motion in which the Board voted, and the minutes were unanimously approved.

#### **3. Committee and Subcommittee Update**

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### a. Finance Committee

- **YTD (March) Financials**

- i. At 5:05pm Ms. Jones provided an update on the March YTD financials. NYCACS is doing better than forecasted due to some unplanned personnel turnover and the hiring of classroom staff occurring later than expected. There are permanent savings but upcoming enrichment programs, consultant support (lobbyist, compliance support and technology support) will spend much of this down throughout the remainder of the school year.

- **FY20 Proposed Budget**

- i. At 5:10pm Ms. Jones reviewed the proposed budget for both schools. The proposed combined budget will be in the negative even though there are significant savings in the Bronx due to ratio and staffing adjustments. There continues to be no projected change in the per pupil revenue.

- ii. **Action:** Ms. Garrett motioned to approve the FY20 budget for NYCACS East Harlem. Ms. Florio seconded the motion in which the Board voted, and it was unanimously approved.

- Action:** Ms. Garrett motioned to approve the FY20 budget for NYCACS Bronx. Mr. O'Rourke seconded the motion in which the Board voted, and it was unanimously approved.

### 4. School Updates

#### a. Outreach

- At 5:22pm Ms. Cray discussed the organization's numerous outreach efforts and recent trainings.

#### b. Bronx

- At 5:38pm Ms. Connelly provided an update on the Bronx school. Student intakes will occur over the summer for the 12 new students starting in September.

#### c. East Harlem

- At 5:54pm Ms. Seeman updated the Board on the East Harlem school. Most IEP meetings have been completed for this year and student intakes for the 3 new students will also take place over the summer. The East Harlem school was also awarded a District Charter Partnership grant that will allow for formal collaboration with its co-located school CPEII.

#### d. Per Pupil Funding Efforts and Future Plans

- At 6:17pm Ms. Fisher informed the Board that there continues to be no response from the NYC DOE on an increase in per pupil funding.

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### e. Fundraising Support

- At 6:21pm Ms. Fisher continued the discussion from the last Board meeting on Fundraising support. Ms. Santiago offered some suggestions and additions to the support position.

### 5. Executive Session

**Action:** At 6:38pm Ms. Garrett motioned to move the meeting into an Executive Session to discuss matters relating to the employment history of a current NYCACS Bronx employee. Ms. Florio seconded the motion in which the Board voted, and the meeting entered Executive Session.

**Action:** Ms. Garrett motioned to move the meeting out of Executive Session. Ms. Florio seconded the motion in which the Board voted, and the meeting was moved out of Executive Session.

### 6. Closing Items

- **Action:** Ms. Florio motioned to adjourn the NYCACS Board meeting. Ms. Hoch seconded the motion in which the Board voted, and the meeting was adjourned.