

NYCAUTISM

CHARTER SCHOOLS

Board Meeting Minutes

February 11th 2019 – 5:00PM

The Board of Trustees of NYC Autism Charter Schools (NYCACs) met on Monday, February 11th, 2019 at the Offices of Nest Fragrances 3 E 54th Street, 5th Floor, New York, NY 10022. This meeting was held directly after the day-long annual Board Retreat.

Attending Trustees:

Alberto Garcia
Alvin Shih
Alysia Steinmann
Ashley Garrett
Carol Santiago
Christine Sandler
Hannah Hoch
Hugh O'Rourke
Ilene Lainer
Mitchel Baum
Naeema Livingston

Absent Trustees:

Ben Hartman
Paul O'Neill

Trustees on Leave:

Rick Larios

Attendees at the Invitation of the Board:

Julie Fisher, Executive Director
Mark Saretsky, Chief Financial Officer
Khalid Daniels, Director of Operations
Tiffany Jones, Director of Finance
Christina Secharan, Operations Manager

1. Call to order

Action: Ms. Santiago called the NYCACS general meeting to order at 5:35pm.

2. Board Business

a. Minutes from Board Meeting 01-14-19

- At 5:36pm the minutes of January 14th, 2019 Board meeting were reviewed. **Action:** Ms. Garrett motioned to approve the January 14th, 2019 meeting minutes. Mr. Baum abstained from the vote as he was not in attendance. Mr. Shih seconded the motion in which the Board

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voted and the minutes were approved by majority vote.

3. Voting Items from Retreat and Governance

a. Updated Trustee Guidelines

- At 5:37pm Ms. Fisher provided an updated version of the Trustee Guidelines. **Action:** Ms. Lainer motioned to approve the updated Trustee Guidelines. Ms. Garrett seconded the motion in which the Board voted and they were unanimously approved.

b. Updated Mission Statement

- At 5:38pm Ms. Fisher reviewed the updated Mission Statement. **Action:** Ms. Lainer motioned to approve the updated Mission Statement. Mr. Baum seconded the motion in which the Board voted and it was unanimously approved.

c. Trustee Candidate

- At 5:39pm Ms. Fisher reviewed the bio and resume of a prospective Trustee, Elaine Florio. She recently toured the East Harlem School and has met with Mr. O'Neill. Trustees agreed that Ms. Florio should be invited to attend the March Board meeting for an official vote on her Board service.

4. Organization Updates

• Renewal Timeline Reminder

- i. At 5:41pm Ms. Fisher discussed the SUNY renewal timeline. The submission deadline is April 1st and the site visit will be conducted on April 15th and 16th. The SUNY CSI team will meet with Trustees on April 15th (the day of our April Board meeting).

• Edits to the Deadline for Board Self Evaluation and ED Evaluation

- i. At 5:43pm Ms. Fisher informed the Board that Trustees will need to complete their self-evaluations before the renewal application submission deadline.

5. Closing Items

- **Action:** Ms. Garrett motioned to adjourn the NYCACS Board meeting. Mr. O'Rourke seconded the motion in which the Board voted, and the meeting was adjourned at 5:46pm.