



East Harlem Board Meeting Minutes

December 12th, 2016 – 5:00PM

The Board of Trustees of the NYC Autism Charter School (NYCACs) met on Monday, December 12th, 2016 at the NYC Autism Charter School 433 East 100th Street New York, NY10029

Attending Trustees:

Carol Santiago
Ashley Garrett
Hugh O'Rourke
Rick Larios
Ilene Lainer
Hannah Hoch

Absent Trustees

Benjamin Hartman
Alvin Shih
Mitchel Baum
Chas Chigas
Paul O'Neill

Attendees at the Invitation of the Board:

Julie Fisher, Executive Director (Conferenced In)
Mark Saretsky, Chief Financial Officer
Jennifer Connelly, Head of School – Bronx
Maira Cray, Director of Transition and Community Outreach
Christina Secharan, Executive Administrative Assistant
Christine Sandler, Pending Authorization Approval

1. Call to order

Action: Ms. Garrett called the NYCACs East Harlem general meeting to order at 5:03pm.

2. Education report

a. Job Path Update

- At 5:04pm Ms. Cray informed the Board that three students are currently working once a week after school at a job or internship site as part of a grant funded pilot program with JobPath.

b. Student Transition

- At 5:05pm Ms. Cray provided an update on a student who will be transitioning out of the school to a less restrictive setting. That student's last day will be December 23rd, 2016.

c. Hiring

- Clinical Supervisor
 - i. At 5:09pm Ms. Fisher announced that a Clinical Supervisor has been hired who will start on January 3rd 2017. Ms. Connelly reviewed the pre-hire vetting

process used with candidates for this position.

3. Committee Update

a. Finance

- YTD (October) Financials
 - i. At 5:14pm Mr. Saretsky reviewed the YTD financials. For the end of October NYCACS has a surplus due to savings primarily related to Personnel Expenses.
- Giving Tuesday
 - i. At 5:16pm Ms. Saretsky informed the Board that Giving Tuesday's efforts raised about \$55,000 this year. Last year the school raised \$48,000 through this effort.
- Annual Appeal
 - i. At 5:20pm Mr. Saretsky updated the Board that the Annual Appeal letters have recently been mailed out.

4. General Items

a. Update on Merger Process

- At 5:22pm Mr. Saretsky presented to the Board the merger plan from the attorneys with Mr. O'Neill's resolutions regarding the merger attached. The Board approved moving forward with the merger plan.

b. Potential Name Change

- At 5:26pm Ms. Fisher addressed the Board about officially changing the name of the school to NYC Autism Charter School East Harlem in order to specify location and clearly distinguish it from NYC Autism Charter School Bronx. Additionally, she proposed NYC Autism Charter Schools be the name of the Education Corporation. **Action:** Ms. Lainer motioned to approve the name of NYC Autism Charter Schools as the education corporation that oversees the two schools. Mr. O'Rourke seconded the motion in which the Board voted, and it was unanimously approved. **Action:** Mr. Larios motioned to approve the name for the East Harlem location as NYC Autism Charter School East Harlem. Ms. Garrett seconded the motion in which the Board voted and all but Ms. Lainer approved. The name was approved with a majority vote.

5. Board Business

a. Minutes from 11-14-16

- At 5:48pm the minutes of November 14th, 2016 meeting were reviewed. **Action:** Ms. Hoch motioned to approve the minutes. Mr. Larios seconded the motion in which the Board voted, and the minutes were unanimously approved.

6. Executive Session

a. Discussion of CFO Performance Evaluation and Compensation

- At 5:51pm Ms. Santiago moved to an Executive session to discuss CFO performance evaluation and compensation.
- At 6:17pm Ms. Santiago moved out of Executive Session.
- **Action:** Ms. Garrett motioned to approve the proposed compensation package for Mr. Saretsky based on his 2016 performance evaluation. Mr. Larios seconded the motion in which the Board voted, and it was unanimously approved.

7. Additional Items and Public Comment

8. Closing Items

- a Action:** Ms. Lainer motioned to adjourn the meeting at 6:29pm and Mr. O'Rourke seconded the motion, in which the Board voted and it was unanimously approved.