



East Harlem Board Meeting Minutes

November 14th, 2016 - 5:00PM

The Board of Trustees of the NYC Autism Charter School (NYCACs) met on Monday, November 14, 2016 at the NYC Autism Charter School 433 East 100th Street New York, NY10029

Attending Trustees:

Carol Santiago
Alvin Shih
Mitchel Baum
Chas Chigas
Hannah Hoch
Paul O'Neill

Absent Trustees

Benjamin Hartman
Ashley Garrett
Hugh O'Rourke
Rick Larios
Ilene Lainer

Attendees at the Invitation of the Board:

Julie Fisher, Executive Director
Jennifer Connelly, Head of School – Bronx (Conferenced In)
Moir Cray, Director of Transition and Community Outreach
Christina Secharan, Executive Administrative Assistant
Christine Sandler, Trustee Candidate

1. Call to order

Action: Ms. Santiago called the NYCACS East Harlem general meeting to order at 5:06pm.

2. Education report

a. Staffing Plan

- At 5:07pm Ms. Fisher updated the Board that she has been meeting with all staff members, one on one, to discuss location preference. Ms. Fisher has also started to review resumes for possible candidates. The plan is to stagger onboarding, starting earlier than usual, in order to ease the influx and ensure that all new staff members are trained appropriately.

3. Committee Update

a. Operations

• Update on HR Outsourcing/ PEO

- i. At 5:09pm Ms. Fisher discussed the outsourcing options for HR and benefits. The two organizations that the school has been in discussions with will both make presentations to the Operations Committee in January.

b. Finance

- **MS Performance Review and Compensation Decision Timeline**

- i. At 5:13pm Ms. Fisher reminded the Board that Mr. Saretsky's compensation determination will need to be voted on at the next Board meeting (Dec. 12th).

4. General Items

a. Facilities Upgrade for Winter Break

- At 5:14pm Ms. Fisher discussed facility upgrades that will take place during the school winter break.

b. Giving Tuesday

- At 5:16pm Ms. Fisher discussed the Giving Tuesday campaign, which will start on Friday. Included in the Board packet are templates for Board members to utilize in this effort. Ms. Secheran will follow up with electronic versions as well.

c. Social Media

- At 5:32pm Mr. Baum presented and discussed the NYCACS LinkedIn web page.

5. Board Business

- a. At 5:33pm the minutes of October 24th, 2016 meeting were reviewed. **Action:** Mr. Baum requested a motion to approve minutes. Mr. Chigas seconded the motion in which the Board voted, and the minutes were unanimously approved.

6. Committee Update

a. Governance

- **Trustee Candidate Christine Sandler**

- i. At 5:34pm Mr. O'Neill nominated Ms. Christine Sandler to join the Board as a Trustee. The Board reviewed and discussed her resume. **Action:** Mr. Baum motioned to approve Ms. Sandler as a Board member. Ms. Hoch seconded the motion in which the Board voted, and it was unanimously approved.

7. Additional Items and Public Comment

8. Closing Items

- a. **Action:** Ms. Hoch motioned to adjourn the meeting at 5:36pm and Mr. Shih seconded the motion, in which the Board voted and it was unanimously approved.