



## **Board Meeting Minutes**

**July 11th, 2016 - 5:00PM**

The Board of Trustees of the NYC Autism Charter School (NYCACs) met on Monday, July 11th, 2016 at the NYC Autism Charter School 433 East 100<sup>th</sup> Street New York, NY10029

### **Attending Trustees:**

Carol Santiago  
Rick Larios  
Mitchel Baum  
Alvin Shih  
Ashley Garrett  
Chas Chigas  
Paul O'Neill  
Ilene Lainer  
Hannah Hoch

### **Absent Trustees**

Benjamin Hartman  
Hugh O'Rourke

### **Attendees at the Invitation of the Board:**

Julie Fisher, Executive Director  
Mark Saretsky, Chief Financial Officer  
Christina Secharan, Executive Administrative Assistant

#### **1. Call to order**

**Action:** Ms. Santiago called the general meeting to order at 5:11pm.

#### **2. Board Business**

- a.** At 5:12pm the minutes of the June 13, 2016 meeting were reviewed. **Action:** Mr. Chigas requested a motion to approve minutes. Ms. Garrett seconded the motion in which the Board voted, and the minutes were unanimously approved.

#### **3. Annual Review**

##### **a. Annual Charter Accountability Goals**

- At 5:13pm Ms. Fisher reviewed the 2015-2016 Annual Charter Accountability Goals, all of which were either met or exceeded.
- At 5:36pm Ms. Fisher highlighted some individual students and their accomplishments throughout the year, such as tolerating doctor appointments, haircuts and using public transportation.

##### **b. Staff Turnover**

- At 6:03pm Ms. Fisher informed the Board that staff turnover this year is lower than the previous year with six staff members leaving (5 instructors and 1 teacher).

Five of the open positions have already been filled.

#### **4. Committee Update**

##### **a. Finance**

- Per Pupil Allocation
  - i. At 6:04pm Ms. Fisher announced that she received a letter indicating a commitment from the NYC DOE to fund NYCACS Bronx site at the same level it is currently funding NYCACS East Harlem.
  - ii. Mr. Baum asked about any new information regarding an increase in per pupil funding. Ms. Fisher indicated that this is something she has raised with the Office of School Design and Charter Partnerships (that oversees NYC DOE authorized schools) and that she will continue to work on.
- Merger Update and Implications
  - i. At 6:07pm Mr. Saretsky updated the Board on the NYCACS Bronx location officially becoming an entity after 90 days, which is the end of August/ beginning of September. The Bronx school will start to incur expenses September 1<sup>st</sup>. The merger is expected to be complete by July 1<sup>st</sup> 2017, which is the start of the next fiscal year.

##### **b. HOS Vetting Sub-Committee**

- Interview/ Hiring Process
  - i. At 6:10pm Ms. Hoch informed the Board that the HOS Vetting Sub-Committee has interviewed four candidates in total and one of the Head Of School positions has been filled. A decision will be made about the second this week.

##### **c. Executive Committee**

- ED Evaluation/ Contract
  - i. At 6:11pm Ms. Garrett discussed that the ED evaluations from staff have been received and the Trustee evaluation of the ED has been recently sent out, but not yet completed. Once the Operations Committee reviews all evaluations, the ED's contract will be adjusted and Board approval will be requested.
- Head of School (HOS) Contract Development
  - i. At 6:13pm Ms. Fisher discussed the HOS contract, about which she would like to have a separate conversation with a subset of Trustees interested in digging in to this area. Ms. Lainer, Mr. O'Neill, and Mr. Larios all expressed interest. Ms. Fisher will be scheduling this meeting for next week.

##### **d. Governance**

- Board Self Evaluation Results
  - i. At 6:15pm Mr. O'Neill reviewed the BOT Self Evaluations results. Most of the Board members agreed with the success of opening another charter school, and now the need to focus on the future of NYCACS East Harlem and the larger organization.

#### **5. Additional Items and Public Comment**

#### **6. Closing Items**

- a. Action:** Mr. Chigas motioned to adjourn the meeting at 6:23pm and Ms. Garrett seconds the motion, in which the Boards votes and it was unanimously approved.

