

Board Meeting Minutes

The Board of Trustees of the NYC Autism Charter School (NYCACS) met on Monday June 16, 2014 at NYCACS located at 433 East 100th Street, New York, NY.

Trustees Present:

Maureen Bateman	Ashley Garrett	Ben Hartman	Ilene Lainer
Nancy Needle, Chair	Hugh O'Rourke	Carol Santiago	

Trustees Absent:

Mitch Baum	Alan Capper	Charles Chigas	Ophelia Rudin
Virginia Ryan	Laura Slatkin		

Attendees at Invitation of the Board

Julie Fisher, Executive Director
Mark Saretsky, Chief Financial Officer
Moira Cray, Director of Transition & Community Outreach
Susan Michaelson, Quality Assurance Director

The meeting began at 4:40pm and adjourned at 6pm.

1. Call to Order – the Chair called the meeting to order at 4:40pm.
2. **Board Business** – Board members reviewed minutes from the 5/19/14 board meeting. Ms. Lainer inquired about status of report from recent external evaluation. Ms. Fisher reported she had reached out via email to check on status and is waiting to hear back. There was no further discussion.
Action: Minutes from the 5/19/14 Board meeting were unanimously approved.
3. **Board Retreat** – Ms. Needle reported that the Executive Committee discussed planning for the upcoming Board Retreat at their recent phone conference meeting. This meeting was called to discuss issues that were raised partly from the presentation by Joan Garry at the 5/19/14 Board Meeting, and, to address recent issues among committees and their members. Ms. Needle then informed members that Steve Jorgenson resigned his position as Vice President and member of the Board of Trustees. The Executive Committee proposed the Retreat's focus should be an examination of the Board, clarification around roles and improving communication within the Board of Trustees. Discussion ensued and continued in Executive Session. It was decided when the board meeting resumed that Ms. Garry would not facilitate

the Board Retreat. Further discussion about Board Retreat planning will be held to another time.

Action: A vote was taken and passed unanimously to extend the terms of the following 6 Trustees to September 30, 2014: Carol Santiago-DeJesus, Ben Hartman, Ilene Lainer, Nancy Needle, Ophelia Rudin, Virginia Ryan.

4. Charter Renewal – the application (Attachment #2) was discussed. This is a general overview and basic outline of the topics that will go into the Charter Renewal Application. All Areas have been discussed and reviewed in appropriate committees.

Action: Board members voted unanimously to approve these areas for change.

5. Budget – Mr. Saretsky updated the Board on Year-To-Date (April) financial results and indicated we are tracking very close to forecast. He then presented an operating budget for the 2015 fiscal year. The budget contains a small deficit in ordinary operation and an overall small surplus including projected fundraising revenue.

Action: The Board voted to unanimously to adopt the proposed budget.

6. The Meeting was adjourned at 6pm.