

# NYCAUTISM

## CHARTER SCHOOLS

### Board Meeting Minutes

April 15<sup>th</sup> 2019 - 4:00PM

The Board of Trustees of NYC Autism Charter Schools (NYCACs) met on Monday, April 15<sup>th</sup>, 2019 at NYC Autism Charter School East Harlem 433 E. 100<sup>th</sup> Street, New York, NY 10029

#### Attending Trustees:

Alvin Shih  
Ashley Garrett  
Carol Santiago  
Hannah Hoch  
Hugh O'Rourke  
Paul O'Neill  
Ilene Lainer  
Mitchel Baum (Video Conferenced)

#### Absent Trustees:

Alberto Garcia  
Alysia Steinmann  
Ben Hartman  
Christine Sandler  
Naeema Livingston  
Rick Larios

#### Attendees at the Invitation of the Board:

Julie Fisher, Executive Director  
Mark Saretsky, Chief Financial Officer  
Tiffney Jones, Director of Finance  
Maira Cray, Director of Transition and Community Outreach  
Christina Secharan, Operations Manager  
Dwyane Andrews, Lobbyist, Patrick B. Jenkins & Associates  
Mary Richter, Fundraising Consultant

#### **1. Call to order**

**Action:** Ms. Santiago called the NYCACS general meeting to order at 4:21pm.

#### **2. Board Business**

##### **a. Minutes from Board Meeting 03-18-19**

- At 4:22pm the minutes of March 18<sup>th</sup>, 2019 Board meeting were reviewed. **Action:** Ms. Garrett motioned to approve the March 18<sup>th</sup>, 2019 meeting minutes. Mr. O'Neill abstained from the vote as he was not in attendance. Mr. O'Rourke seconded the motion in which the remaining Board voted, and the minutes were approved unanimously.

# NYCAUTISM

## CHARTER SCHOOLS

### 3. Committee and Subcommittee Update

#### a. Finance Committee

- **YTD (February) Financials**

- i. At 4:23pm Ms. Jones provided an update of the YTD financials. Ms. Jones started with current cash levels, unrestricted funds for the East Harlem school, personnel expenses and other revenue from fundraising. There are some savings on the expense end, primarily due to hiring employees later than expected. There are permanent savings, but upcoming enrichment programs, consultant support (lobbyist, compliance support and technology support) will spend much of this down throughout the remainder of the school year.

#### b. Per Pupil Funding Increase Efforts

- At 4:24pm Mr. Andrews addressed the Board about the ongoing efforts to secure an increase in per pupil funding. There has not yet been any movement on the school's request by the NYC DOE.

#### c. Fundraising

- i. At 4:54pm Ms. Richter discussed the strengths and obstacles that NYCACS has encountered with fundraising. She also presented her recommendations on how to strengthen future fundraising efforts.

### 4. Closing Items

- **Action:** Mr. Shih motioned to adjourn the NYCACS Board meeting. Mr. O'Rourke seconded the motion in which the Board voted, and the meeting was adjourned at 5:18pm