



Board Meeting Minutes

August 6th, 2018 – 5:00PM

The Board of Trustees of NYC Autism Charter Schools (NYCACs) met on Monday, August 6th, 2018 at Dream Charter High School 439 E. 115th Street, New York, NY 10029.

Attending Trustees:

Alysia Steinmann
Ashley Garrett
Alvin Shih
Christine Sandler
Carol Santiago
Hugh O'Rourke (Video Conferenced)
Ilene Lainer (Video Conferenced)
Mitch Baum (Video Conferenced)
Naeema Livingston (Video Conferenced)
Rick Larios

Absent Trustees:

Alberto Garcia
Ben Hartman
Hannah Hoch
Paul O'Neill

Attendees at the Invitation of the Board:

Julie Fisher, Executive Director
Mark Saretsky, Chief Financial Officer
Jessica Seeman, Head of School East Harlem
Jennifer Connelly, Head of School Bronx (Video Conference)
Susan Michaelson, Special Education Compliance Officer
Christina Secharan, Executive Administrative Assistant

1. Call to order

Action: Ms. Santiago called the NYCACS general meeting to order at 5:01pm.

2. Board Business

a. Minutes from Board Meeting 07-16-18

- At 5:02pm the minutes of the July 16th, 2018 Board meeting were reviewed.
Action: Ms. Sandler motioned to approve the July 16th, 2018 meeting minutes. Mr. Larios seconded the motion in which the Board voted, and the minutes were unanimously approved.

3. School Update

a. Review of 2017-2018 Accountability Outcomes

- At 5:03pm Ms. Fisher provided an update on the schools' accountability goals. The annual accountability report will be submitted to SUNY Charter Schools Institute this September.

b. NY State LBA Requirements

- At 5:12pm Ms. Fisher updated the Board on staff supervision requirements for NY State Licensure in behavior analysis. Ms. Steinmann offered to connect Ms. Fisher with another school leader who may have insight into these requirements. Ideally, it would be in NYCACS' best interest (as a recruitment/retention tool) to ensure that supervision toward licensure can be provided to staff interested in pursuing it.

c. Bronx School Construction

- At 5:20pm Ms. Fisher informed the Board that other than some delivery issues, construction at the new Bronx school has been going smoothly and is scheduled to be completed on schedule. Ms. Fisher will schedule a Board meeting at the new Bronx location in the early Fall (October).

d. Move Logistics

- At 5:21pm Ms. Fisher informed the Board of the move dates for each school. The East Harlem school will be packed up and ready to move on August 16th and the Bronx school will be packed and moved on August 17th.

4. Additional Updates

a. Per Pupil Adjustment Effort

- At 5:22pm Ms. Fisher informed the Board that visits have been conducted/scheduled with electeds to raise awareness about NYCACS. Additionally, letters of support for the school are being secured.

b. Upcoming Junior Board Event

- At 5:28pm Ms. Fisher invited all Trustees to the Junior Board event on October 2nd. Ms. Secharan will send out the formal Save the Date.

5. Executive Session

- a. Action:** At 5:31pm Ms. Sandler motioned to move the meeting into an Executive Session. Mr. Shih seconded the motion in which the Board voted, and the meeting was moved into an Executive Session.
- b. Action:** At 5:50pm Ms. Garrett motioned to move the meeting out of Executive Session. Mr. Baum seconded the motion in which the voted, and the meeting was moved out of Executive Session.

6. Head of School Performance Review

- a. Action:** Ms. Sandler motioned to approve the renewed Head of School East Harlem contract and compensation, Mr. Larios seconded the motion in which the Board voted and it was unanimously approved.

7. Closing Items

- a. Action:** Ms. Garrett motioned to adjourn the NYCACS Board Meeting. Mr. Baum seconded the motion in which the Board voted, and the meeting was adjourned.