



Bronx Board Meeting Minutes

June 12th, 2017 – 5:45PM

The Board of Trustees of the NYC Autism Charter School Bronx (NYCACS) met on Monday, June 12, 2017 at the NYC Autism Charter School 433 East 100th Street New York, NY10029

Attending Trustees:

Carol Santiago
Ashley Garrett
Chas Chigas
Ilene Lainer
Benjamin Hartman (Video Conferenced In)
Hugh O'Rourke
Hannah Hoch
Alvin Shih

Absent Trustees:

Rick Larios
Christine Sandler
Paul O'Neill
Pier LeGendre
Mitchel Baum

Attendees at the Invitation of the Board:

Julie Fisher, Executive Director
Mark Saretsky, Chief Financial Officer
Jessica Seeman, Head of School – East Harlem
Jennifer Connelly, Head of School – Bronx (Video Conferenced In)
Maira Cray, Transition and Community Outreach Director
Susan Michaelson, Special Compliance Officer
Christina Secharan, Executive Administrative Assistant

1. Call to order

Action: Ms. Santiago called the NYCACS Bronx Board meeting to order at 6:03pm

2. Board Business

a. Minutes from 05-08-2017

- At 6:04pm the minutes of May 8th, 2017 Bronx Board meeting were reviewed.
Action: Mr. O'Rourke motioned to approve the minutes. Ms. Hoch seconded the motion in which the Board voted, and the minutes were unanimously approved.

3. Program Updates

a. Education

• Staffing

- i. At 6:19pm Ms. Connelly updated the Board that the Bronx school is fully staffed. So far, there are 10 student applicants that have accepted placement and all

reside in the South Bronx.

b. Facility

- At 6:21pm Mr. Saretsky updated the Board on facilities at the Bronx location. Starting on July 7th, classrooms at that location will be cleared by the custodial staff. Our construction and cleaning team will be in as soon as possible thereafter.

c. Technology

- At 6:24pm Mr. Saretsky informed the Board that cabling will be set up, which will take about three days. Additionally, the DOE has been contacted to set up phone lines. Mr. Saretsky is confident that the school will be ready to open by the end of the summer.

4. Committee Updates

a. Finance

• **FY 2017 YTD Financials**

- i. At 6:07pm Mr. Saretsky updated the Board that YTD the Bronx school will end up spending about \$200,000 on salaries, equipment, insurance, etc.

• **Proposed FY 2018 Bronx Budget**

- i. At 6:09pm Mr. Saretsky presented the 2018 budget. There will be a contingency built into the budget for the first operating year. The operating deficit for the first year will be funded by three grants. Mr. Saretsky did budget for fundraising but is unsure of the amount. Ms. Santiago noted that fundraising technology would be added to the agenda for the next Board meeting. Mr. O'Rourke approved the budget on behalf on the Finance Committee. **Action:** Ms. Hoch motioned to approve the proposed FY 2018 Bronx budget. Ms. Garrett seconded the motion in which the Board voted, and it was unanimously approved.

• **Governance**

i. **Trustee Terms**

- There are two trustee terms up for renewal. Ms. Lainer left the room in order for the Board to vote on her term renewal. **Action:** At 6:05pm Mr. Chigas motioned to renew Ms. Lainer's term for another three years. Ms. Garrett seconded the motion in which the Board voted, and it was unanimously approved.
- At 6:06pm Mr. Hartman was disconnected from the meeting to vote on his term renewal. **Action:** Ms. Lainer motioned to renew Mr. Hartman's term for another three years. Mr. Shih seconded the motion in which the Board voted, and it was unanimously approved.

5. Closing Items

- a. **Action:** Mr. Chigas motioned to adjourn the NYCACS Bronx meeting. Ms. Garrett seconded the motion and Ms. Santiago adjourned the Bronx meeting at 6:33pm.