



East Harlem Board Meeting Minutes

March 6th, 2017 – 5:00PM

The Board of Trustees of the NYC Autism Charter School (NYCACS) met on Monday, March 6th, 2017 at the NYC Autism Charter School 433 East 100th Street New York, NY 10029

Attending Trustees:

Carol Santiago
Hugh O'Rourke
Hannah Hoch
Alvin Shih
Rick Larios
Mitchel Baum (Video Conferenced In)
Paul O'Neill (Video Conferenced In)
Ashley Garrett (Video Conference In)

Absent Trustees:

Ilene Lainer
Christine Sandler
Chas Chigas
Benjamin Hartman

Attendees at the Invitation of the Board:

Julie Fisher, Executive Director
Mark Saretsky, Chief Financial Officer
Jessica Seeman, Head of School – East Harlem (Video Conferenced In)
Jennifer Connelly, Head of School – Bronx (Video Conferenced In)
Moirra Cray, Director of Transition & Community Outreach
Christina Secharan, Executive Administrative Assistant
Susan Michaelson, Special Education Compliance Specialist
Pier LeGendre, Trustee Pending Authorization Approval

1. Call to order

Action: Ms. Santiago called the NYCACS East Harlem general meeting to order at 5:03pm.

2. Board Business

- a.** At 5:04pm the minutes of February 13th, 2017 East Harlem Board meeting were reviewed. **Action:** Ms. Hoch motioned to approve the minutes. Mr. Larios seconded the motion in which the Board voted, and the minutes were unanimously approved.
- b.** At 5:05pm the minutes of February 13th, 2017 Merger Resolution meeting were reviewed. **Action:** Mr. Larios motioned to approve the minutes. Mr. O'Rourke seconded the motion in which the Board voted, and the minutes of the Merger Resolution were unanimously approved.

3. Program Updates

a. Education

- **Staffing – Teacher Recruitment/ Diversity**
 - i. At 5:06pm Ms. Fisher updated the Board on the various recruitment efforts and strategies being used to attract talent and fill the positions for the Fall. She also reviewed the onboarding schedule and training plan.
- **Summer Building Access**
 - i. At 5:15pm Ms. Fisher informed the Board that the P.S. 50 building was scheduled to close for the summer due to construction. Construction will now occur after school hours, allowing NYCACS to remain in the building throughout the summer session.
- b. NYSAA White Paper**
 - At 5:17pm Ms. Fisher informed the Board the Ms. Pearson, former Director of Education at NYCACS, has been brought on as a contractor to write a white paper on NYSAA and its imperfect fit for our population of students. Ms. Pearson has already constructed a draft and has a deadline of June 1st for the finished product.

4. Committee/Subcommittee Updates

a. Operations

- **PEO Transition**
 - i. At 5:21pm Mr. Saretsky updated the Board that we are awaiting a response from Little Bird, PEO, confirming ESAC certification by March 31st (that had been the established contingency). Little Bird informed Mr. Saretsky that they are confident that they will have a response by the end of the month.

b. Technology

- **IT Provider Transition**
 - i. At 5:27pm Mr. Saretsky informed the Board that the new technology consultants, MindShift, will conduct weekly meetings during and after the transition process. There is currently no definitive end date with the current IT provider, Network Outsource.

c. Governance

- **Introduce of new Trustee**
 - i. At 5:30pm Mr. O'Neill introduced Pier LeGendre, new Trustee, and provided a brief bio of her experience.

5. General Items

a. Update on Merger Process

- At 5:33pm Ms. Fisher updated the Board that SUNY will vote on the merger on March 8th at SUNY Global Headquarters and Ms. Fisher will be in attendance.

6. Executive Session

- a. Action:** At 5:37pm Mr. O'Neill motioned to move the meeting into Executive Session to discuss a sensitive employee issue. Mr. O'Rourke seconded the motion in which the Board voted, and it was unanimously approved.
- b. Action:** At 6:02pm Mr. Larios motioned to move the meeting out of Executive Session. Mr. Shih seconded the motion in which the Board voted, and it was unanimously approved.

7. Closing Items

- a Action:** Ms. Hoch motioned to adjourn the meeting at 6:03pm. Mr. O'Rourke seconded the motion, in which the Board voted and the NYCACS East Harlem meeting was adjourned.