



Bronx Board Meeting Minutes

September 19th, 2016 – 5:45PM

The Board of Trustees of the NYC Autism Charter School (NYCACS) met on Monday, September 19, 2016 at the NYC Autism Charter School 433 East 100th Street New York, NY10029

Attending Trustees:

Carol Santiago
Hugh O'Rourke
Alvin Shih
Ashley Garrett
Hannah Hoch
Paul O'Neill
Ilene Lainer
Rick Larios
Mitchel Baum (Video Conferenced In)
Benjamin Hartman (Video Conferenced In)

Absent Trustees

Chas Chigas

Attendees at the Invitation of the Board:

Julie Fisher, Executive Director
Mark Saretsky, Chief Financial Officer
Jennifer Connelly, Head of School (Bronx)
Maira Cray, Director of Transition and Community Outreach
Susan Michaelson, Special Education Compliance Specialist
Christina Secharan, Executive Administrative Assistant

1. Call to order

Action: Ms. Santiago called the first NYCACS Bronx general meeting to order at 5:45pm.

2. Board Business

a. By-Laws

- At 5:46pm Ms. Santiago asked the Board if they have reviewed the By-Laws and if there were any questions. All had reviewed them and there were no questions. **Action:** Ms. Hoch motioned to approve the By-Laws for NYCACS Bronx. Mr. Shih seconded the motion, in which the Board voted and they were unanimously approved.

b. Confirmation of Trustees and Election of Officers

- At 5:51pm Ms. Santiago discussed the slate of Bronx Trustees and process for election of Officers. **Action:** Mr. O'Neill motioned to confirm current slate of Trustees and Officers at NYCACS East Harlem School as the NYCACS Bronx Trustees and Officers. Mr. Larios seconded the motion, in which the Board voted and it was unanimously approved.

c. Establishment of Committees and Appointment of Committee Members

- At 5:54pm Ms. Santiago discussed the establishment of NYCACS Bronx Committees. **Action:** Ms. Hoch motioned to establish the same Committee members as East Harlem for the NYCACS Bronx School. Ms. Lainer seconded the motion, in which the Board voted and it was unanimously approved.

d. Conflict of Interest Policy

- At 5:55pm Ms. Santiago asked the Board if they had reviewed the Conflict of Interest Policy and if there were questions. All had reviewed it and there were no questions. **Action:** Ms. Lainer motioned to approve the Conflict of Interest Policy for the NYCACS Bronx School. Mr. Larios seconded the motion, in which the Board voted and it was unanimously approved.

e. Planning Year budget

- At 5:56pm Mr. Saretsky updated the Board on prospective Grants and how this affected the funding already approved by the Board for the current planning year. Mr. Saretsky asked the Board to approve the planning year budget with these adjustments. **Action:** Ms. Lainer motioned to approve the budget for the planning year. Ms. Shih seconded the motion, in which the Board voted and it was unanimously approved.

f. 2016-2017 Board Meeting Calendar

- At 6:01pm Ms. Santiago reviewed the Board Meeting Committee calendar with the rest of the Board members. **Action:** Mr. O'Neill motioned to approve the 2016-2017 Board Meeting Calendar. Mr. Baum seconded the motion, in which the Board voted and it was unanimously approved.

g. Public Comment Policy

- At 6:04pm Ms. Fisher discussed the new Public Comment Policy. **Action:** Ms. Lainer motioned to approve the Public Comment Policy and Mr. Shih seconded the motion. The Board voted and it was unanimously approved.

h. Appointment of Legal Counsel

- At 6:05pm Ms. Fisher requested to maintain the same counsel utilized at the East Harlem School for the NYCACS Bronx School. **Action:** Mr. Larios motioned to maintain the same counsel for the Bronx School as used at the East Harlem School. Mr. O'Rourke seconded the motion, in which the Board voted and it was unanimously approved.

3. General

a. HOS Introduction

- i. At 6:06pm Ms. Fisher re-introduced the NYCACS Bronx HOS, Jennifer Connelly. Ms. Connelly has started planning and training at the East Harlem location.

b. Facility Update

- At 6:07pm Ms. Fisher informed the Board that there is no specific update yet on a facility for the school, aside from a verbal co-location commitment from the NYC DOE.

c. Walton Family Foundation Grant

- At 6:15pm Ms. Fisher discussed the interview that occurred with the Walton Family Foundation. Ms. Fisher indicated that she should hear back from them in regards to the grant by the end of the week.

d. Family and Staff recruitment Plan

- At 6:16pm Ms. Cray updated the Board that she and Ms. Connelly will have a table at the Bronx Charter for Children Annual Parent Resource Fair on Oct 5th.

e Website Enhancement

- At 6:17pm Ms. Fisher discussed her research on websites that have multiple school locations. Ms. Fisher is working with the company that created the NYCACS logo on the design process.

4. Additional Items and Public Comment

5. Closing Items

- a Action:** Mr. O'Rourke motioned to adjourn the meeting at 6:23pm. Ms. Lainer seconded the motion, in which the Board voted and it was unanimously approved.